Coychurch Higher Community Council

Minutes of the meeting held on

13th May 2024

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| Present: |  |  |
| Chairman: | Cath Reape | CR |
| Vice Chairman: | John Holmes | JH |
|  |  |  |
| Councillors: | Tracy Boxall | TB |
|  | Vicky Evans | VE |
|  | Mary Goodman-Edwards | MGE |
|  |  |  |
| Clerk/RFO: | Antoinette Chislett | AC |
|  | Karyl Carter | KC |
|  |  |  |

 ACTION

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|  |  | * Mrs Mary Goodman-Edwards co-opted to the Community Council.
* MGE signed Code of Conduct
* Code of Conduct training to be arranged for MGE
* New councillor information pack to be sent to MGE via email
* Inform Electoral of MGE co-option
 | CRACACAC |
| Time: 1910 |
|  |  | CR officially opened the meeting. |  |
| 1 |  | Apologies: Received and accepted from BC’s M. Evans, A. Williams and R. Williams |  |
| 2 |  | Minutes:Minutes of the March and April meetings had been read. VE proposed they be accepted; seconded by TB and agreed by all. |  |
| 3 |  | Police matters:* Crimes = 3; Anti-social behaviour = 0
* No information regarding speed cameras or coffee morning, CR to request response from PCSO LT
* Car in carpark for 18 months plus reported to PCSO LT
 | CR |
| 4 |  | Declarations of interest: * CR – Sports and Social Club
* VE and MGE – RFC
* TB - Allotments
* All CHCC attendees - Welfare Hall
 |  |
| 5 |  | Matters arising: |  |
|  | 5:i | Publicity/PR/Newsletter: who confirmed* Public Meeting Chairs Annual Update Report to be published
* Continue to advertise Community Councillors Role on Facebook page
 | ACVE |
|  | 5:ii | Landscape project: * Children have been seen in wetland area and public able to access walkway. CR to check Heras fencing around walkway
* Meeting with Jess H on 16th May – CR to attend
* Jess H suggested match fund money to be used for Children Artwork project. Ideas to be discussed during meeting. AC/KC to communicate proposals with A. Care
 | CRCRCR / AC / KC |
|  | 5:iii | Development- Travellers: * No update
* No response on planning objection Cwm Coed Farm. CR to check any planning updates
 | CR |
|  | 5:iv | Signage: * Remittance from BCBC – £225 refund confirmed
* Liaise with BCBC ref. replacement of Heol-y-Cyw sign at Bullsrow.
 | KCCR |
|  | 5:v | Litter: * CR to contact BCBC Brian ref bigger bin at RFC.
* Fly tipping removed at Heol Llan by CR with PCSO LT and Commoners H. Griffiths
 | CR |
|  | 5:vi | Active Travel Plan: Awaiting response to email sent on 27th Feb to MP and AMIn light of latest consultation regarding Travel Policy changes for Post 16 students all members to read and comment on consultation.Survey and document link to be sent to members | All MembersAC |
|  | 5:vii | Independent Renumeration Panel for Wales Annual ReportVote taken for reimbursement of allowances as follows:

|  |  |  |
| --- | --- | --- |
|  | £156 mandatory working from home allowance | £52 consumables |
| VE | No | No |
| JH | Yes | No |
| TB | Yes | No |
| MGE | No | No |
| CR | Yes | No |

* BACs details required for all members accepting allowance
* Forms to be signed for all members not accepting allowance
* £100 to be earmarked for Chair persons allowance
 | ACAC |
|  | 5:viii | Miners FootpathAs 5vi |  |
|  | 5:ix | Civility and Respect* Frame has been made for certificate by JH
* Training notes have been distributed to members
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|  | 5:x | Traffic Speed and Signage – Heol-y-Felin, Heol-y-CywResident raised issue with BC Cllr AW regarding driving speed on Heol-y-Felin.* Contact made with resident – awaiting response
* AC to report response to members
* BC Cllr AW to be kept informed of any progress
 | AC |
| Meeting suspended for personal break at 2045Meeting resumed at 2050 |
| 6 |  | Millennium site: * Bramble to be managed
* No further information
 | CR |
| 7 |  | Cenin/Hybont: - Nothing to report. |  |
| 8 |  | HeolyCyw Welfare Hall: * New cleaner to start
* PAYE Starter Form required for new cleaner
 | JH |
| 9 |  | Christmas: * Window stickers / decorations – TB has found some ideas and will add to Whatsapp group for members to review
 | TB |
|  10 |  | Training and Code of Conduct Training: * Training to be arranged for MGE
 | AC |
| 11 |  | Clerk: * Training going well
* RFO training to start
* Bank account set up for new Clerk and Chair
* Easy PC accounts to be started with new bank account details
 |  |
| 12 |  | Correspondence and planning: see attached correspondence list:* Item 5: Audit letter – documentation for 23/24 received. KC will do this Audit. AC will take on 24/25 on Easypc accounts. 22/23 Audit still not signed off as Welsh Audit auditors keep leaving,
* Item 29: Merger proposals were made in 2023 and members response still applies. More information is needed and consultation dates needed as soon as possible.
 |  |
| 13 | 13:i | To receive reports from:Representative on school governing body – Nothing to report |  |
|  | 13:ii | Representative on the board of Conservators:Nothing to report.Next meeting beginning of June. | CR |
|  | 13:iii | Representative on One Voice Wales Nothing to report.  |  |
|  | 13:iv | Representative on the town and community council:No meeting until July |  |
|  14 | 14:i | Finance DefibrillatorQuote for replacement charger plus 1 pack of pads = £214CHCC to pay for replacementsDefib going out of commissionCheck if it is possible to get a free new Defibrillator through Welsh GovernmentTB taking on responsibility of monthly checks of the Defib | KCTB |
|  | 14:ii | One Voice Wales membership subscription renewal due November 2024 | AC/KC |
|  | 14:iii | SLCC Membership renewalPaid |  |
| 18 |  | Matters for the clerk * Resident anonymously raised Japanese Knotweed issue with BC AW. CR to review potential knotweed in allotment area with TB
* Residents raised issues with overgrown graveyard area with TB. Photos of the condition of graveyard shown to members. CHCC unable to go on to land without land owner permission. CR to speak to Sonia about this issue
 | CRCR |
| 19 |  | To consider any other item of business which the person presiding as the meeting, as of the opinion should, by reason of special circumstances, be transacted as a matter of urgency: |  |
|  |  | Meeting closed: 22:01 |  |
|  |  | Signed:  |  |
|  |  | Dated:  |  |